Massachusetts Communications Supervisors Association

"Developing Dispatchers & Dispatch Centers"

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Paula Snow
Cambridge ECC
Treasurer

Warren Gould
Boxford Communications
Essex County VP

Tracy Eldridge
Rochester Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings MSP
Western Regional VP

Stephen Hooke
911 Commission Representative

MCSA Annual Meeting
June 21, 2017
Newburyport MA
AGENDA

1. Welcome
2. NERAC Report
3. SIEC Report
4. State 911 Report
5. Treasurers Report
    a. Status of FY17 Membership Invoices
    b. Account Balances
6. Secretary's Report
7. Presidents Report
8. Vote to set FY18 Membership Dues
9. By Law Amendments
    a. Vote on the following amendments as approved at the May 17, 2017 meeting
        1. **Amend Article III Section I(A)(5)** to SIX REGIONAL VICE PRESIDENTS AS FOLLOWS:
            a. Essex County
            b. South East Regional
            c. Middlesex & Suffolk Counties
            d. Worcester County
            e. Hampden & Berkshire County
            f. Franklin & Hampshire Counties
        2. **Amend Article III Section I by adding** (E) any elected officer of the association who wishes to resign their position shall do so in writing to the President. Such

Massachusetts Communications Supervisors Association

"Developing Dispatchers & Dispatch Centers"

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Paula Snow
Cambridge ECC
Treasurer

Warren Gould
Boxford Communications
Essex County VP

Tracy Eldridge
Rochester Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings MSP
Western Regional VP

Stephen Hooke
911 Commission Representative

resignation will be effective immediately and shall be accepted at the next regularly scheduled monthly meeting.

3. **Amend Article III Section I by adding** (F) In the event that any elected officer of the association resigns or is removed for cause during their term but prior to the annual meeting the membership shall hold a special election at the next regularly scheduled monthly meeting following the acceptance of the resignation. This election shall be for the sole purpose of filling the open position(s)

4. **Amend Article III Section II(E) as follows** delete Five and Replace with SIX

5. **Amend Article II Section I(A) by adding** (3) Commercial Memberships (non-voting)

10. Nominations & Elections for the following positions:
    a. President
    b. Vice President
    c. Secretary
    d. Treasurer
    e. Essex County Regional Vice President
        1. Co – VP
    f. South East Regional Vice President
        1. Co – VP
    g. Middlesex & Suffolk County Vice President
        1. Co – VP
    h. Worcester County Vice President
        1. Co – VP
    i. Hampden & Berkshire County Vice President
        1. Co – VP
    j. Franklin & Hampshire County Vice President
        1. Co – VP
    k. State 911 Commission Rep
    l. NERAC
    m. SIEC

11. Next Meeting Date is September 20, 2017 – Hudson PD, 911 Municipal Drive

12. Adjournment

Massachusetts Communications Supervisors Association

"Developing Dispatchers & Dispatch Centers"

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Warren Gould
Boxford Communications
Treasurer

Lee Ann Delp
ECRECC
Essex County VP

Anthony Fowler
Holbrook Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings
MSP
Hampden/Berkshire Counties VP

David Squires
Belchertown
Franklin/Hampshire Counties VP

Stephen Hooke
911 Commission Representative

June 21, 2017, Michael's Harborside, Newburyport, MA

Meeting called to order by Chris Campbell at 10:30am; 28 agencies, 33 attendees.

NERAC – Chris Ryan – Working on the Essex County Fire Chief's Association Communication Study – a roadmap for the next 20 years including a long term sustainability plan for the radio system for the four Fire Control Points. Report accepted.

SIEC – Warren Gould unable to attend last meeting; nothing new to report.

State 911 Commission – Steve Hooke unable to attend MCSA Meeting. FY18 S&I, Training, and EMD Compliance Grants approved at last State 911 Commission meeting. Reminder from State 911 to have FY17 Compliance Forms in and accepted before any FY18 Grants will be approved. FY18 Leadership Grant Awards Program also approved. FY18 Development Grants - 19 grant requests totaling 48 million dollars for 12 million dollars of available funds; anticipated announcement in mid-July. Several large regional projects submitted.

Greg Lynskey – Receiving Wireless Direct calls is included in the S&I grants for all PSAPS. PSAPS receive an additional 12,500 minimum, increases based on population. RECCS receive an additional $25,000 minimum, increase based on population. Final modifications on Training and S&I moved back from April 30 to March 31. Text to 911 expected by the end of this year. Relay from Framingham and Essex, no text history available with relay. Consolidation within communities with separate PD and FD also discussed.

Chris Campbell – FY18 S&I Grant changes includes an organizational chart of the agency, a copy of the FY18 operating budget, and the previous fiscal year's operating budget, to show within the budget where 911 grants are going. Third party QA is approved and may be requested under Section F of the Compliance Grant. The third party vendor does not have remote access to the recorder, tapes have to be sent. Only the amount that aligns with the maximum percentage of calls the EMD vendor allows for review may be submitted. A written proposal needs to be submitted from the vendor explaining the average number of calls in the request for approval. If the number goes up, request a grant adjustment prior to invoicing. Reimbursement is for EMD only, not FD or PD.

Treasurer's Report – Report not received from Paula, unable to attend.

Massachusetts Communications Supervisors Association

"Developing Dispatchers & Dispatch Centers"

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Warren Gould
Boxford Communications
Treasurer

Lee Ann Delp
ECRECC
Essex County VP

Anthony Fowler
Holbrook Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings
MSP
Hampden/Berkshire Counties VP

David Squires
Belchertown
Franklin/Hampshire Counties VP

Stephen Hooke
911 Commission Representative

Secretary's Report – Presented as written. Clarification requested on the Treasurer's Report regarding the March training cost to MCSA of $1000.00. Typo – "intend" changed to "attend" in Treasurer's Report. Report accepted as amended.

President's Report - No new retirement updates; hearings for Public Service have not been scheduled.

CCM/Leadership Grant approved for FY18. Changes - No longer just the CCM program, expanded to include APCO CPE Program, a step beyond RPL; specific criteria to apply. Nothing prevents a CCM graduate from applying again, one award per agency per year. Awards Committee: Chris Campbell, Mary Ann McLaughlin, Charles Goodwin, Don Hancock, Leslie Carroll, and Monna Wallace. MCSA and CCM Committee have until July 30/Aug 1 to submit names for recommendation. Deadline to apply is July 19 at 5pm. Selected parties will be advised after that date.

FY17 Certificate of Compliance must be on file with State 911 prior to obtaining a contract for award recipients. Applications are available on the State 911 website, social media, and the MCSA website. Any interest or questions email CCMGrant@ ma911.org. Applications must be electronically submitted.

Voting

Dues – Bylaws require a vote to approve yearly dues. Dues have not been increased for several years; recoverable under the grant. President requesting a motion to raise FY18 Membership dues to $125.00.
Motion – Don Hancock; Seconded – Paul Palonsky; Discussion; so voted.

Bylaw Amendments - Discussed and voted at the May meeting per the Bylaws:

1. Amend Article III Section I(A)(5) to SIX REGIONAL VICE PRESIDENTS AS FOLLOWS:

a. Essex County
b. South East Regional
c. Middlesex & Suffolk Counties
d. Worcester County
e. Hampden & Berkshire County
f. Franklin & Hampshire Counties

Motion – Charlie, Seconded – Lee Ann Delp, so voted.

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Warren Gould
Boxford Communications
Treasurer

Lee Ann Delp
ECRECC
Essex County VP

Anthony Fowler
Holbrook Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings
MSP
Hampden/Berkshire Counties VP

David Squires
Belchertown
Franklin/Hampshire Counties VP

Stephen Hooke
911 Commission Representative

2. **Amend Article III Section I by adding** (E) any elected officer of the association who wishes to resign their position shall do so in writing to the President. Such resignation will be effective immediately and shall be accepted at the next regularly scheduled monthly meeting.
Motion – Greg Lynskey, Seconded - David Squires; Discussion; unanimously voted.

3. **Amend Article III Section I by adding** (F) In the event that any elected officer of the association resigns or is removed for cause during their term but prior to the annual meeting the membership shall hold a special election at the next regularly scheduled monthly meeting following the acceptance of the resignation. This election shall be for the sole purpose of filling the open position(s)
Motion - Don Hancock, Seconded – Anthony Fowler; so carried.

4. **Amend Article III Section II(E) as follows** delete Five and Replace with SIX
Motion – Don Hancock; Seconded; so voted

5. **Amend Article II Section I(A) by adding** (3) Commercial Memberships (non-voting)
Motion – Laurie Lyons; Seconded – Kevin; Discussion; so voted. Trinity not considered a commercial member, 911 included in their work.

Nominations and Elections

President – Chris Campbell
Nomination – Lee Ann Delp; Seconded – Greg Lynskey; voted unanimously.

Vice President – Don Hancock
Nomination for Don Hancock - Greg Lynskey; Seconded - Anthony Fowler
Nomination for Charles Goodwin – Mary Ann McLaughlin; Seconded - Lee Ann Delp
Don Hancock – 12; Charles Goodwin - 10

Treasurer – Paula Snow stepping down thanked for years of service. Warren Gould
Nomination - Don Hancock; Seconded - Lee Ann Delp; Unanimous.

Secretary – Mary Ann McLaughlin
Nomination - Paul Palonsky; Seconded -Lee Ann Delp; Unanimous.

Massachusetts Communications Supervisors Association

"Developing Dispatchers & Dispatch Centers"

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Warren Gould
Boxford Communications
Treasurer

Lee Ann Delp
ECRECC
Essex County VP

Anthony Fowler
Holbrook Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings
MSP
Hampden/Berkshire Counties VP

David Squires
Belchertown
Franklin/Hampshire Counties VP

Stephen Hooke
911 Commission Representative

Essex County Regional VP – Lee Ann Delp
Nomination – Mary Ann McLaughlin; Seconded – Anthony Fowler; Unanimous.

Southeast Regional VP – Anthony Fowler
Nomination - Don Hancock; Seconded - Greg Lynskey; so voted.

Middlesex/Suffolk County VP – Laura McGerigle
Nomination - Lee Ann Delp; Seconded - Laurie Lyons; Voted unanimously.

Worcester County VP – Laurie Lyons
Nomination - Greg Lynskey; Seconded - Lee Ann Delp; Unanimous.

Hampden/Berkshire County VP – Erin Hastings
Nomination - Dave Squires; Seconded - Lee Ann Delp; Unanimous.

Franklin and Hampshire County VP – Dave Squires
Nomination - Erin Hastings; Seconded - Anthony Fowler; Unanimous.

Co VP – Paul Polansky
Nomination - Warren Gould; Seconded - Lee Ann Delp; Unanimous.

Southeast Regional Co VP – Hold for later date.

Middlesex/Suffolk County Co VP – Charles Goodwin
Nomination - Greg Lynskey; Seconded - Anthony Fowler; so voted.

Worcester County Co VP - Greg Lynskey
Nomination for Barbara Boiteau - Lee Ann Delp; Seconded - Dave Squires
Nomination for Greg Lynskey – Don Hancock; Seconded – Beth Monahan
Greg Lynskey – 10; Barbara Boiteau - 9

Hampden/Berkshire County Co VP – Lauren Milkey
Nomination - Erin Hastings; Seconded - Anthony Fowler; Unanimous.

Franklin and Hampshire County Co VP – Hold

911 Commission Representative- Steve Hooke unable to attend, Governor appointed position, MCSA Recommendation. Nomination – Lee Ann Delp; Seconded - Paul Polansky; Unanimous.

Massachusetts Communications Supervisors Association

"Developing Dispatchers & Dispatch Centers"

Board@ma911.org

Christopher Campbell
Seekonk Communications
President
president@ma911.org

Donald Hancock
Billerica PD
Vice-President

Mary Ann McLaughlin
Acton PD
Secretary

Warren Gould
Boxford Communications
Treasurer

Lee Ann Delp
ECRECC
Essex County VP

Anthony Fowler
Holbrook Communications
Southeast Regional VP

Laura McGerigle
Newton PD
Middlesex-Suffolk County VP

Laurie Lyons
Gardner PD
Worcester County VP

Erin Hastings
MSP
Hampden/Berkshire Counties VP

David Squires
Belchertown
Franklin/Hampshire Counties VP

Stephen Hooke
911 Commission Representative

NERAC – Chris Ryan
Nomination - Anthony Fowler; Seconded - Paul Polansky; unanimously voted.

SIEC Representative – Governor appointed position – Warren Gould
Nomination - Lee Ann Delp; Seconded - Paul Polansky; Unanimous. Paul Polansky SIEC alternate.

Chris Campbell requested Association funding for a laptop and software for Treasurer Warren Gould. A motion requested to approve a sum of money not to exceed $2000.00 for the purchase of a laptop, QuickBooks software, and any necessary accessories. Motion - Paul Polansky; Seconded - Don Hancock; voted unanimously.

Motion by Don Hancock for a letter to Paula Snow, presentation at the September meeting or a meeting she is able to attend.

Next meeting September 20, 2017, 911 Municipal Dr., Hudson MA.

Meeting adjourned 11:40am, followed by lunch.

Leadership Grant Committee Meeting following lunch.

Michael's Harborside, Newburyport
June 21, 2017

Name	Agency/Business	Email
Laura Kilgoar	Amesbury Police	Kilgourl@amesburyma.gov
Greg Lynskey	SWCCC	on file
Beth Monahan	Worcester	monahanem@worcesterma.gov
Michael Shanley	Worcester	shanleym@worcesterma.gov
Charles Goodwin	Natick	goodwin@natickpolice.com
Anthony Fowler	Holbrook Recc / Norfolk County	afowler@ncrec.com
SHAD AHMED	ESSEX REGIONAL	shad@ecrecc.org
Kevin Lessard	Brookline Public Safety	KLessard@brooklinema.gov
David Squires	Belchertown Police	on file
Stacy Poutas	Newton	on file
Lauren Mielke	Westfield	lauren.mielke@cityofwestfield.org
RICK CUTTS	LYNN FIRE ET AL	LYNNFAO@JUNO.COM
JEFF BROWN	SALEM FIRE DEPT	JeffBOPVI@gmail.com
Matthew Barstow	MA State Police	matthewbarstow@massmail.state.ma.us
Dave Luciano	Stoneham PD/D.S.P.	dluciano@police.stoneham.ma.us

Michael's Harborside, Newburyport
June 21, 2017

Name	Agency/Business	Email
Paul Polonsky	Ipswich PD	on File
Scott Belanger	Sturbridge PD	Scott.Belanger@SturbridgePD.com
Chris Ryan	ECRECC	on file
Anne Camaro	Cambridge 911	acamaro@cambridge911.org
Sarah Finnerty	maynard Public Safety	sfinnerty@townofmaynard.net
Lee Ann Delp	Essex County RECC	ldelp@ecrecc.org
Don Hancock	on File	On File
Jon Wells	Trinity EMS	on file
Scott Newkirk	Hendrickson Co/Watson	on file
Warren Gould	Boxford Comms	on file
Ron Dole	Boxford Comm	on file
Chris Campbell	Seekonk Comm	ON FILE
MaryAnn McLaughlin	Acton PD	on file
James Cogan	Acton PD	JCOGAN@ACTON-MA.GOV
Nancy Campbell	~~Nancy Co~~ Concord PD	nancam1@yahoo.com

Michael's Harborside, Newburyport
June 21, 2017

Name	Agency/Business	Email
Erin Hastings	MSP	on file
Laurie Lyons	Gardner Police	llyons@gardner-ma.gov
Leslie A Carroll	Retired	seashell236@aol.com